

Werrington Parish Church – PCC Meeting Minutes

Date: 8 May 2025

Time: 7:30 PM

Location: St John's Church

Actions:

4. **BH** to check with members of fabric committee to see if they are willing to continue and confirm via email to PCC.

MH to do the 'Safer recruitment' training

7. **Rev SF** to add the re-election issue to the March PCC agenda

SL and **Rev SF** to map out the big topics and decisions coming up through the year to gauge where extra meetings need to be.

8. **SB** will discuss with members of the church to see who is interested and has information.

9. **All** asked to complete conflict of interest form (even if there is no conflict to report) noting the actual wording they want to be recorded on the register and return to NP

19. **SF** add Hannah Oldaker as a temporary mission partner.

21. **MH** pay £25 for silverware insurance

Attendees

Rev Sue Fear (Chair), Natalie Platts (Minutes), Robert Gregory Smith, Tim Clayton, Jan Lowe, Rick Trounce, Stuart Lidgett, Sue Bennett, Rev Kev Fear, Stacy Sharpe, Jo Oldaker, Michael Horspole, Rev Rob Seaman, Mike Whitaker, Rev Ali Williams, Chloe Hill, Brian Hunt

2. Apologies

Jackie Cooke, Alex Benoy, Peter Dalrymple, Jane Armstrong, Paula Greaves

1. Welcome, Holy Communion, and Opening Prayer

3. Election of Officers

- **Treasurer:** Michael Horspole (Proposed: RGS, Seconded: MW) – Unanimously elected

- **PCC Secretary:** Natalie Platts (Proposed: BH, Seconded: CH) – Unanimously elected
 - **Standing Committee:** Membership remains the same – Rev SF, Rev AW, MH, MW, RGS, and Church Wardens (Proposed: Rev KF, Seconded: SB)
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4. PCC Roles and Committees

- **WCA Liaison:** Rev Ali Williams and Mark Tabor. RT volunteered to expand the group.
 - **Finance Committee:** Church Wardens, Rev SF, Rev AW, MH, RGS, and JO
 - **Fabric Committee:** BH to confirm continued participation of current members and email PCC
 - **Beacon Steering Group:** No changes
 - **Mission Committee:** PD and JO
 - **WPVC Group:** Rev AW, MH, SS, Richard Sharman
 - **Safer Recruitment Group:** Newly formed – Rev SF, Rev AW, Rev Rob, SB, MH
 - *MH to complete Safer Recruitment training*
 - **Other Active Teams:** Connect, Prayer Ministry, Pastoral, etc.
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5. Approval of Previous Minutes (13 March 2025)

- A comment was made regarding limited detail in recorded discussions. NP clarified only decisions are minuted unless members request that specific discussion points are included.
 - Action: amend to specify which Easter services and times were approved. Rev SF amended and signed.
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6. Matters Arising

A. Scouts & Guides Lease (MH)

MH has contacted the Charity Commission. They will review the submission within 12 weeks of receipt; a response is expected within that timeframe.

B. RA Update – William Law Hire Agreement (AW/RGS)

Ongoing.

C. Flourish – Church/School Responsibilities (AW)

RGS has received the relevant documents from both the school and church. Rev AW noted challenges in aligning practices between the two organisations.

D. WPVC Booking Secretary Update (MH)

Pending input from the Safer Recruitment Group.

E. Evacuation Training – Wardens, Stewards, Leaders (RGS)

In progress.

7. PCC Membership Term Limits & October Meeting Proposal

- Term limits apply only to elected lay members. Any changes can only be made at the next AGM. Agreed to add to March 2026 agenda for discussion.
- Proposal for an additional PCC meeting in October due to full agendas in Sept and Nov.
 - *SL and Rev SF to map out major topics for the year to identify where extra meetings may be needed.*

8. 2027 Anniversaries – PCC Diary Planning

- 150th Anniversary – Werrington Parish
- 40th Anniversary – Emmanuel
 - *SB to speak with church members to identify those interested or holding historical information.*

9. Items Approved via Email

- (i) **11 May 2025 Services:** Revised to a single 10:00 AM Parish-Wide Service at Emmanuel.

. (ii) Conflict of Interest Register

- *All members are asked to complete a form indicating their wording for the register, even if no conflict exists.*

10. Safeguarding (SB)

- No new report (update was given at AGM).
- 2 Safeguarding audits have been conducted by SB and Sarah Painter.
- Training reminders will be sent as needed. Logs are up to date.

11. Warden Reports (SB/BH)

- No additional report (covered at AGM)

12. Beacon Steering Group (Rev AW, Rev SF, SL, MH, MT)

- Tenders received; awaiting architect feedback and meeting for discussion.
- Planning permission granted.

13. Ministry Reports

i. Children & Youth

ii. Flourish / Forest Church

iii. Services & Outreach

- Easter outreach (Eggsplare, GIFT, Walk of Witness) was well received.

- Parish-wide services scheduled

- **25 May**
- **22 June** (St John's)
- **13 July** (Emmanuel)

■ *Proposed: Rev SF, Seconded: MW – Carried unanimously*

Concern was raised over some members not being aware when services were 'parish wide' and there was some confusion. Agreed to make sure communications were clear.

14. Health & Safety

- Report submitted by RGS.
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15. Deanery Synod Report

- No recent meeting. March Synod update was given at AGM.
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16. Finance Report

- Accounts circulated and reviewed.
 - Parish Giving Scheme operational.
 - Parish Share fully paid; Diocese has sent a thank-you.
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17. Standing Committee Report

- No meeting held since last PCC.
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18. WPVC Management Group

- Ongoing difficulty securing volunteers for ad hoc unlocking.
 - Suggestion made to limit use to block bookings only, but this was not agreed upon. Concern noted.
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19. Mission Committee (PD/JO)

- Support for Hannah Oldaker on Latin Link Step Programme reaffirmed.
 - *Proposal to make her a temporary mission partner to enable full support and regular updates (Proposed: Rev SF, Seconded: BH – Carried with 2 abstentions).*
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20. Fabric Committee (BH)

- Updates shared:
 - One heater at St John's is being refurbished.
 - Concerns raised about the church yard wall structural integrity – reported to the council.
 - More volunteers needed for maintenance.
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21. AOB & Closing Prayer

- **Insurance Donation:** Proposal for £25 towards silverware insurance/safekeeping.
 - *Proposed: Rev SF, Seconded: RGS – Carried (1 opposed)*
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22. Close

Time: 9:45 PM

Next Meeting: 10 July

Chair: BH

Opening Prayers: CH