

Werrington Parish Church
PCC Meeting Minutes

(PCC meeting, Thursday 9th January 2025 at 7:30 pm in St John's)

ACTIONS

NP - amend previous minutes

MH- continue to try to progress the scouts lease

Write to current donors of the youth fund

Continue to work on budget

MW- install broadband

Rev Sue Hire Agreement William Law

1. Welcome : Prayer & Purpose Statement (SF & JL) Present: Natalie Platts (minutes) Rev Sue Fear (Chair), Frank Smith, Rev Ali, Rick Trounce, Michael Horspole, Jan Lowe, Sue Bennett, Rev Kevin, Mark Tabor, Peter Dalrymple, Paula Greaves, Jackie Cooke, Chloe Hill, Stuart Lidgett, Brian Hunt, Robert Gregory Smith, Alex Benoy, Jo Oldaker JL shared Psalm 133 and thoughts on unity, 'there God bestows his blessing'. We may not agree on everything but we are united in Christ. 2. Apologies: Rev Rob, Mike Whitaker 3. Minutes of 14th November 2024 amendments - 9. Recognition of the importance of risk assessments to be done in a timely manner. 12. BH absented from discussions SB chaired 12. add 'seconded' MW 4. Matters Arising A Scouts & Guides Lease (MH)	Actions NP MH
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Scouts are now saying they want to use solicitors to move things forward, which will cost money and not benefit anyone. MH will try to contact someone more senior. B St John's broadband update – Emmanuel computer progress (MW) Emmanuel computer is now installed. MW will install the broadband equipment and also check whether internet issues are due to BT or are local. C Update re WPVC CCTV policy The named individuals who have access to CCTV are MT and Richard Sharman. Richard will also do the monthly check. D Forest Church insurance and responsibility, & RA update (Rev SF & Rev AW) Report submitted. E Conflict of Interest register progress - completed and circulated. F Pottery shards update – awaiting response from Chancellor G Underspend of HOMC budget - discuss under finance 5. Electoral Roll additions notified by Electoral Roll Officer & decision re AGM date. Proposed date AGM Sunday 27 April, all in favour 6. Approved/advised by email to be minuted (i) HOMC Christmas giving - Christmas Eve and Christmas day collections went to Open Doors and Light Project Peterborough 7. Beacon Steering Group report (Rev AW/Rev SF/SL/MH/MT) Updated planning application has been submitted. Tender process has resulted in 2 submitting, the other three are still active. Architect as suggested waiting until all are returned. Grant applications require tenders and planning to be in place. 8. Ministry Reports (Rev SF & Rev AW & Rev RS) (i) Ministry Experience Scheme Connie has decided not to complete her intern year. Thanks to both Connie and Rev Ali for the work they have done. (ii) Children and Youth Thanks from Rev Sue for the work the children's teams have done at all age services. The church has engaged with all the Primary schools for a variety of services through December. Rev Ali is now	MW
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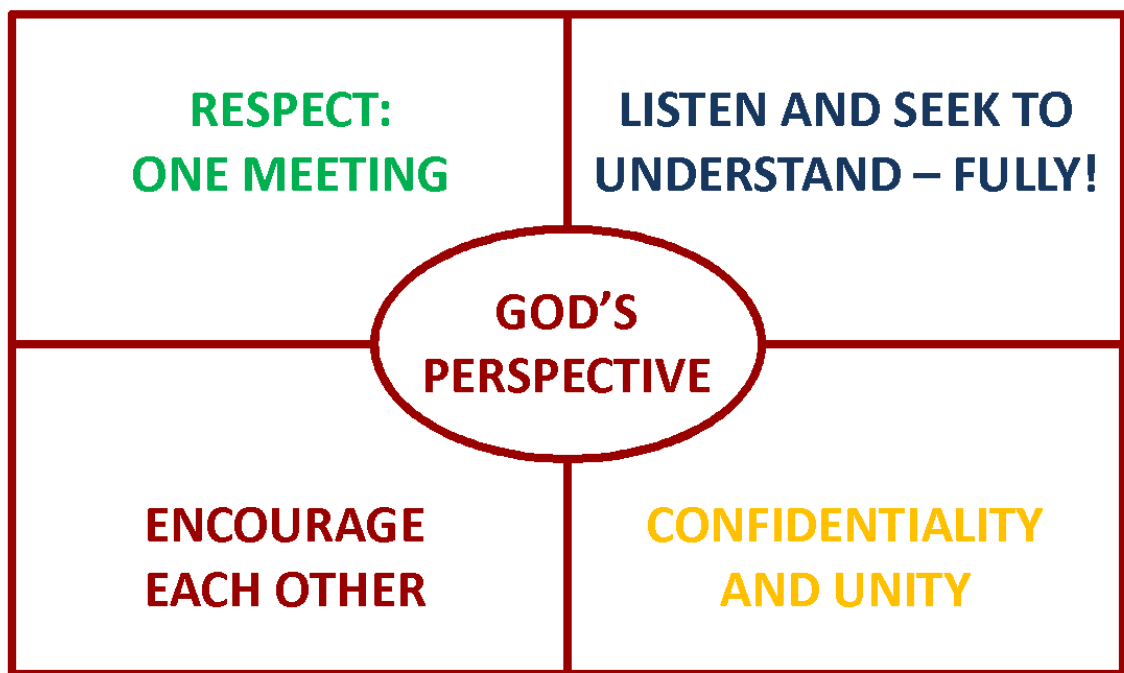
a governor at Ken Stimpson. (iii) Flourish Numbers attending - Lowest 37 highest 52 regularly 42. The numbers are encouraging particularly as the cold weather is now here. Lots of Dads are attending and getting involved. (v) Services and Outreach Rev Sue shared a overview of our Christmas outreach and Christmas services. We saw a lot of new people attend our Christmas Services. Especially Carols and Lessons, notable that 50% non-churched people attending. Rev Sue thanked the choir, Jan Lowe and Michele Hunt for serving mulled apple juice and mince pies, lots of positive feedback and some good conversations. (vi) William Law Hire agreement This needs renewing but some information needs to be collated before it is signed. The fee has increased by around 2% 9. Health & Safety report submitted. Reminder to link chairs for fire safety reasons. 10. Safeguarding (SB) report submitted 11. Deanery Synod Report (FS) - report submitted 12. Finance Report (MH) (i) 2025 Budget approval MH and the finance committee submitted reports with suggestions on how we could balance the budget. Alternative suggestions were put forward along with a discussion about a 'sustainable' budget. In order to make a decision and move things forward Rev SF and MH suggested a vote on each of the proposals from the finance committee- 1. ⅓ mission giving to be for mission in the parish. All voted in favour apart from one abstention. Carried. 2. 'Way in' funding for community outreach - carried. 3 against, no abstentions. Carried 3. Using some of the Beacon funding - 2 in favour. Not carried RGS proposed asking the people giving to the youth fund to give to the general fund in future instead. PG seconded. 12 in favour. 2 against. Carried. MH and Rev Sue will write to the donors to ask them to do this.	Rev Sue MH
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(ii) 2024 accounts (iii) Parish Share approval (Rev SF) This was not needed as a single parish does not have to return a signature. 13. Standing Committee Report (Rev SF) not met 14. Warden Reports (SB/BH) report submitted 15. Mission Committee report (PD/JO) not met 16. Fabric Committee report Report submitted. PCC were made aware of the problems with St Johns roof, which would be a large and expensive job to fix. 17. WPVC Management Group no report 18. AOB and Closing Prayer SB chair CH prayers Next meeting 13th March 19. Close Finished at 10.05	
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PCC Meeting Conduct

- Ensure pre-reading is done properly and questions are ready
- Be on time, start on time and stick to agenda timing
- No mobiles to be used in meetings unless absolutely urgent
- One meeting - no over-talking or “meetings within meetings”
- Healthy debate is good – be honest, respectful and succinct
- Don’t be afraid to pray and/or refer to scripture during the meeting
- Propose a motion and take a vote when needed to move forward
- PCC decisions are decisions
 - ... unless there is significant, later, new information
- Maintain confidentiality and unity behind decisions at all times

Ground Rules



Appendix 2

Proposed agenda items (including background information and proposals) to PCC Secretary	Draft agenda discussed and finalised at Staff Meeting	Ministry & Warden Reports deadline	Agenda plus reports and pre- reading sent to PCC	PCC Meeting
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30 th Dec	31 st Dec	1 st Jan	2 nd Jan	9 th Jan
3 rd Mar	4 th Mar	5 th Mar	6 th Mar	13 th Mar
28 th Apr	29 th Apr	30 th Apr	1 st May	8 th May
30 th Jun	1 st Jul	2 nd Jul	3 rd Jul	10 th Jul
1 st Sep	2 nd Sep	3 rd Sep	4 th Sep	11 th Sep
3 rd Nov	4 th Nov	5 th Nov	6 th Nov	13 th Nov

PCC/sub-group meeting frequency

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| ▪ AGM | Apr |
| ▪ Main PCC | Jan, Mar, May Jul, Sep, Nov
2nd Thursday from Jan 2023 |
| ▪ Standing &
Finance | in diary for Feb, Apr, Jun, Oct, Dec
and cancelled if not needed |
| ▪ Mission &
Fabric | Feb, Apr, Jun, Oct, Dec |