

Werrington Parish Church
PCC Meeting

(PCC meeting, Thursday 14 November 2024 at 7:30 pm in St John's)

Rev Sue Fear, Rev Kevin Fear, Jan Lowe, Jo Oldaker, Chloe Hill, Sue Bennett, Peter Dalrymple, Stuart Lidgett, Michael Horspole, Rev Rob Seaman, Natalie Platts (minutes) Brian Hunt (chair) Mike Whitaker, Rev Ali Williams, Paula Greaves, Mark Tabor, Jackie Cooke, Frank Smith, Alex Benoy.

ACTIONS - see minutes for more details

NP - note actions separately, send out draft minutes in good time. Set up conflict of interest register.

CHAIR Rev Sue - add actions to Agenda i.e., Matters arising

MH- continue with scouts and guides lease issues

Set up working group to look at how to increase income and reduce costs with proposals to be modelled on the budget outcome.

MW - St Johns broadband, Emmanuel computer

Rev Sue - check record holding for CCTV,

Report minute to Peterborough Museum

Send email with Christmas services

SL - points for Beacon prayer

ALL- prioritise safeguarding

PD/JO email regarding missions giving

1. Welcome : Prayer & Purpose Statement (BH/PG) Paula shared a few verses from Ps 127 about God being our light and we prayed.	ACTIONS
2. Apologies: Rick Trounce, Robert Gregory-Smith	
3. Minutes of 12th September 2024 agreed as accurate	
4. Matters Arising Decision to list actions separately and to send them out well in advance of the meeting. The actions should be checked under matters arising. A Scouts & Guides Lease (MH) MH has had several meetings. They want to make changes with the lease, most of which we can agree to. However, they were objecting to the strip of land between the buildings being developed by the Church alongside the Beacon renovations, although this is not used by them currently. Several more meetings are planned to try to resolve issues.	NP/Chair MH

B St John's broadband update (MW) Still needs work.	MW
C Pro Presenter & new computer/software update (MW) New PC has been installed at St Johns, New PC for Emmanuel about to be installed. We are retaining use of Easy Worship software.	MW
D Approval of WPVC CCTV policy Proposed MH seconded FS all voted in favour. The question was asked who is keeping and checking the records. Rev SF will check.	Rev SF
5. Petition for Faculty dated 1st October 2024, for permission to sign the Transfer of Title for finds, from work undertaken in South west drains and soakaway at St John's church, between 21st and 24th October 2013. Notices have been displayed. PCC asked for Pottery sherds reapproval of and specific minuting of Transfer of Title to Peterborough Museum and Art Gallery. SF proposed, AW seconded, PCC voted unanimously in favour to approve the Transfer of Title of Pottery (Late Saxon) 7 Sherds, Total weight 17g. Clay Tobacco Pipe - 1 Fragment to Peterborough Museum and Art Gallery.	Rev SF
6. Approved/advised by email to be minuted (i) Price and spec of St John's PC and Emmanuel PC (ii) Ground Force/Forest Church and 31st Oct Light events	
7. Beacon Steering Group report (Rev AW/Rev SF/SL/MH/MT) Rev Ali gave an update. We are currently in the tender process. Should hear back in 4 weeks and have a better understanding of costs and work involved. This will inform the grants and funding applications. An update for the community will be on the back of the Christmas Card. The planning application was to change the appearance/exterior, NOT change of use. There is now a priority to communicate vision and progress with the Church and also with the community. There is also a need to involve the Church in prayer support. There will be a process of consultation with the community. SL offered to write some points for prayer.	SL
8. Ministry Reports (Rev SF & Rev AW & Rev RS) (i) Monthly Praise Service (Rev RS) Report submitted. All in favour, with one abstention. May need to enlarge the multi-media team. (ii) Ministry Experience Scheme (Rev AW) They have had training on various subjects. They are relating well as a team of 3. They have worked across different areas of the deanery.	

They are due to present at the Deanery Synod next week. (iii) Children and Youth New families attending Messy church. Numbers of children attending at Emmanuel has increased slightly. All age services held at Emmanuel regularly. Concern was expressed that youth (secondary school age) are not specifically catered for, although, we noted that this age group are participating in Services (Youth Band, Messy Church, Connect, GIFT). (iv) Flourish - (Rev AW/SF) The launch was extremely successful. 45 total attendees. 11 parents, 26 under 16s. 22 attendees did not have any church backgrounds. There have been many meetings and training sessions in preparation. The school and Church have had to 'merge' systems and processes which has been challenging, for example risk assessments and insurance. Sarah Painter and Rev Sue contacted Ecclesiastical Insurance following the Flourish Governance meeting on 11th November. We advised our Insurer of the C of E Flourish pilot and the new worshipping community called Forest Church, which we are developing at and with William Law CE School. We were told that we can maintain Insurance cover under our existing Ecclesiastical Insurance Policy (Emmanuel and Parish Office), for Forest Church i.e., for employees, volunteers, families etc attending the gatherings, provided that our PCC takes overall responsibility for all the Forest Church Activities, this includes ensuring that there are Risk Assessments for all the Church Activities, including a note of the Safeguarding protocol on the Risk Assessment. Regarding Safeguarding, I explained to the Insurers that both School and Church have Safeguarding Policies and we have a shared School - Church protocol from the Diocesan Flourish Team and this was deemed acceptable by the Insurer, as long as it is noted in the Risk Assessment. Our Insurer understands that William Law CE School has Insurance cover for the School site; equipment, buildings etc. While Forest Church is clearly a shared venture the Insurer was explicit that in this regard, there needs to be an agreed understanding of where the responsibility lies in terms of Insurance cover for Forest Church Activities and Risk Assessments and Insurance for the School site. Rev Sue is following this up." (v) Services and Outreach (SF) November 17th Safeguarding Sunday 24 Nov we have a stall on the Green for the light switch on. No Taize service that day.	Rev SF
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Shine your light weekend 14-15 December - Saturday 11am -1pm Carols outside Tesco. Sunday 6.30pm Christmas Carol service in St John's followed by 8pm Carol'oke' at the Bluebell. Rev SF will email the list of the Christmas services, WPC Christmas Card to the community will be ready for sharing soon. (vi) Deanery Synod we are hosting Bishop Debbie speaking at Emmanuel. (vii) Leadership courses Rev AW and Rev SF are both doing different leadership courses next year. 9. Health & Safety Report submitted. Recognition of the importance of risk assessments to be done in a timely manner. 10. Safeguarding (SB) Report submitted. All were reminded to not be complacent and to follow best practice and prioritise safeguarding in all decisions. Always mention any concerns to SB, however insignificant. Dealing with the repercussions of the Makin report. Thanks expressed to SB for her work in this area. 11. Deanery Synod Report (FS) Meet in Werrington on 28th November 12. Finance Report (MH) Generosity week - Increased monthly giving and one off gifts. Helps to make up some of our shortfall each month. (i) Real Living Wage increase (23 Oct) BH absented himself from discussions and SB chaired this item. Staff salary increases. 2 staff are on the Real Living Wage. proposed MH seconded MT to accept the RLW pay rise - all in favour. The pay increases for the other 2 staff are to be deferred until after the budget is agreed. JO proposed MW seconded, 1 abstained. Setting the budget for next year. 2024 shows a deficit £26908. The reserves are now lower than the charity commission recommends, which means that we cannot keep using them to balance the budget. The aim is to increase the regular giving so that we are covering our costs as the weekly shortfall has meant we are using up reserves. The suggestion was that we need to work out the full costings of all the events we run, including heat and light, and a share of salary costs etc. MW proposed we find out how much a contactless reader costs so that we can have one at each venue. Also, MW proposed that we have a donations	ALL MH
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pot out at all meetings and encourage giving. Seconded by MH. 3 abstentions. Proposal for finance group plus co-opted member to go through the finances in detail and to bring back several proposals. Specifically it would be helpful to know what the impact of a proposal would have on the budget forecast. MW proposed BH seconded, all voted in favour. 13. Standing Committee Report No meeting 14. Warden Reports (SB/BH) Report submitted 15. Mission Committee report (PD/JO) (i) Proposal for replacement of Barnabas Aid (PD/SF) Open doors works with persecuted Christians globally. PD proposed, BH seconded, all in favour. Christmas Eve and Christmas day collections will be for mission. PD and JO to send an email round 16. Fabric Committee report Report submitted 17. WPVC Management Group 18. AOB and Closing Prayer Conflict of interest forms to be sent to NP so that a register can be produced. 19. Close 10.20 pm Next meeting Date 9 Jan Rev SF chair Prayers - Jan Lowe	PD/JO NP
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